

# SAHS FACULTY Meeting

## MINUTES

FEBRUARY 4, 2008

3:00 PM

BHS 132

MEETING CALLED BY	John Mercer
ATTENDEES	Jau –Jiin Chen, Janet Dufek, Janis Glatzel, Larry Golding, Robbin Hickman, Jan Klaassen, Laura Kruskall, Joanie MacDonald, Steen Madsen, Art Meyers, George Pales, Phillip Patton, Louie Puentedura, Mack Rubley, Sue Schuerman, Ralf Sudowe, Amanda Tritsch, Harvey Wallmann, Gaby Wulf, Danny Young

## Agenda topics

### AGENDA

DISCUSSION	Approved
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DISCUSSION	Approved
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### PRESENTATION BY CINDY IRB

DISCUSSION	<p>Cindy Lee-Tataseo from Office for the Protection of Research Subjects (OPRS)</p> <ul style="list-style-type: none"><li>• Cindy gave overview of CyberIRB program. OPRS is available to help for training.</li><li>• Cyber IRB is now live – <a href="http://unlv.cyberirb.com/">http://unlv.cyberirb.com/</a></li><li>• On February 27<sup>th</sup> you will not be able to submit paper protocol anymore.</li><li>• You can find more information at: <a href="http://research.unlv.edu/OPRS/CyberIRB.htm">http://research.unlv.edu/OPRS/CyberIRB.htm</a>.<ul style="list-style-type: none"><li>○ Principal Investigator eligibility status policy (you have to be eligible to submit through CyberIRB)</li><li>○ CyberIRB must be downloaded from website (MAC users won't be able to download application, still working on that)</li><li>○ Icon is put on desktop and just need to open to get to log in page.</li><li>○ PI's must submit CyberIRB request form to IRB to obtain username and password.</li></ul></li></ul>
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### JANICE KLAASSEN/SURVEY MONKEY

DISCUSSION	Jan Klaassen gave an overview of Survey Monkey. The school subscribed to the service in the fall and we have unlimited user and survey access. The Chairs and Program Directors have the user name and password to set up surveys.
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### ANNOUNCEMENTS

DISCUSSION	<ul style="list-style-type: none"><li>• The announcement for the Interdisciplinary Research Scholar Day on April 16, 2009 has been sent out.</li><li>• A link for "Information for Faculty" has been added to the School of Allied Health Sciences home page. <a href="http://alliedhealth.unlv.edu/">http://alliedhealth.unlv.edu/</a></li><li>• Chairs will be giving out annual evaluation by Feb 13, 2009<ul style="list-style-type: none"><li>○ Faculty members have 30 days to respond – 15 days to request peer review.</li></ul></li><li>• A draft policy for storage of Annual Reports has been created and posted (<a href="http://alliedhealth.unlv.edu/ahs">http://alliedhealth.unlv.edu/ahs</a>).</li><li>• Information on how to apply for the Distinguished Scholar and Teaching Awards has been posted on school website. The three previous winners serve as committee members for reviewing applications.</li><li>• Deborah Keil, Janice Klaassen and Janis Glatzel submitted an R25-NIH application.</li></ul>
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## BUSINESS

DISCUSSION	<p>School</p> <ul style="list-style-type: none"><li>• Committee reports<ul style="list-style-type: none"><li>○ Undergraduate/graduate Curriculum needs committee chair.</li><li>○ Faculty Appeals has an at-large vacancy.</li><li>○ Bylaws: Mack Rubley will serve as KIN/NTR representative and is committee chair.</li><li>○ Academic Standards Committee: No applications have been received for the Becher Award (deadline is 2/27/09).</li><li>○ Faculty Review: (Merrill Landers) The committee is working on merit policy and procedure. The committee will review procedures and guidelines for Promotion and Tenure from other schools and have the chair of senate come talk to faculty. The goal is to have both policies (Merit, Tenure and Promotion) approved by faculty the end of the year.</li><li>○ Faculty Senate – The main subject in meetings has been budget; no new information on budget at this time.</li></ul></li><li>• Policies (John Mercer) – New draft policies have been posted on the AHS web page for faculty to review. Send John any feedback.</li></ul>
	<p>Budget</p> <ul style="list-style-type: none"><li>• The metrics for school performance were presented. The faculty discussed AHS challenges including: Vacancies, Budget cuts, allocations of GA's, maintain accreditation, affiliation agreements, research. (Presentation included with minutes)</li></ul>